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ABSTRACT

In April 1988 a survey was conducted by a Board Committee on Substance Abuse to study illegal drug and alcohol abuse policies and procedures at Illinois community colleges. Of the 39 community college districts surveyed, 36 had policies, guidelines, or procedures addressing substance abuse; the remaining 3 districts had plans to adopt them in the future. All substance abuse programs for students were administered by student services administrators. Substance abuse programs for employees were administered primarily by personnel/human resources administrators. Thirty districts reported having formal information substance abuse programs for students; 37 districts indicated they provided information to full-time students, and 36 to part-time students. Approximately one-third of the colleges also provided informational substance abuse programs to the community. Twenty-two districts reported having programs for employees. The most common approaches used by colleges to deliver information included printed brochures, informational speakers, films/videos, and health and psychology courses. For fiscal year 1990, 26 districts budgeted institutional funds for informational programs on substance abuse. The amount of money budgeted ranged from \$100 to \$38,933. External funding was sought by 18 districts; among these districts, 12 received grants from the Fund for the Improvement of Postsecondary Education. Substance abuse rehabilitation programs were available for students in 9 districts and were being developed at 9 other districts. Formal disciplinary processes were developed by 36 districts in place of handling student substance abuse cases, and by 32 districts for handling employee substance abuse incidents. Disciplinary policies and procedures were founded on two underlying premises: disciplinary sanctions should be designed progressively to coincide with the nature and seriousness of the infraction, and districts should provide for due process in disciplinary matters. Appendixes include survey instrument and tables of survey results.

(WJT)

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SURVEY OF SUBSTANCE ABUSE POLICIES AND PROGRAMS
IN THE PUBLIC COMMUNITY COLLEGES IN ILLINOIS

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INTRODUCTION

The Illinois Community college board recently established a Board Committee on Substance Abuse to determine the status of substance abuse policies and problems at the colleges and to ascertain what the Board should be doing to assist the colleges in their efforts to address this important issue. In April 1988, the Board of Higher Education conducted a study of illegal drug and alcohol abuse policies and procedures at community colleges at that time. The information collected through this survey is intended to assist the Committee on Substance Abuse in its work. Following is a summary of the survey results. A copy of the survey instrument and detailed tables of the responses are attached.

Substance Abuse Policies, Guidelines and Procedures

Substance abuse was defined for this survey as "the intentional misuse of alcohol or prescription or illegal drugs (narcotics or other controlled substances)." Responses from the public community college districts reveal that 36 have policies, guidelines or procedures addressing substance abuse. The remaining three districts have plans to adopt them in the future. Four of the 36 districts with policies have developed them since the IBHE's April 1988 study. Substance abuse policies and procedures in Illinois public community districts reviewed their policies within the past year and five others currently are reviewing them. Eighteen districts have reviewed and revised their procedures for implementing their substance abuse policies, while four others are in the process of such revisions.

Administration of Substance Abuse Programs

All substance abuse programs for students are administered by student services administrators. The approximate proportion of the administrators' time devoted to this activity ranges at the various colleges from 0.1 percent to 30 percent. Substance abuse programs for employees are administered primarily by personnel/human resources administrators. However, the president is responsible for the programs at two colleges. Administrative time dedicated to programs for employees ranges from 0.1 percent to 10 percent.

Informational Programs on Substance Abuse

In this survey an informational substance abuse program was defined as "a process for conveying knowledge of the physical and psychological consequences and hazards associated with substance abuse." The availability of informational substance abuse programs for students and employees is prevalent among Illinois public

community colleges. Approximately one-third of the colleges also provide informational programs on substance abuse to the community at large. Thirty districts reported having formal informational substance abuse programs for students. The remaining nine districts have plans to implement informational programs in 1990 (six districts), 1991 (one district), or at an unspecified time (two districts). While all districts do not have formalized programs, most are providing information on substance abuse to their students. Thirty-seven districts indicated they provide information to full-time students and 36 to part-time students. Most of the colleges' informational programs are designed to provide information to students taking courses at the college. Only 15 districts reported they also provide information to students taking off-campus courses. The primary topics covered in the informational programs include alcohol (38 districts), non-prescription drugs (35 districts), AIDS and other health hazards (30 districts), prescription drugs (30 districts), and tobacco (29 districts).

Twenty-two district reported having informational substance abuse programs for employees. However, the other 17 districts plan to implement employee for employees. However, the other 17 districts plan to implement employee substance abuse informational programs in the next few years. As is the case with students, the colleges do provide information to employees even though they may not all have formalized programs. For example, 32 districts reported providing information to full-time employees and 27 districts to part-time employees. Most of the programs with informational programs for employees make no distinction between the type of full-time employees served. In other words, programs are available for faculty, administrators, classified staff, and other professionals alike. Approximately one-third (12 districts) included dependents in employee substance abuse informational programs.

A variety of approaches are used by community college districts to deliver information on substance abuse to students and employees. Printed brochures are used by all 39 community college districts. Informational speakers and films/videos are each used by 34 districts. Thirty-two districts use health, psychology or other courses to deliver information. Other delivery methods are used with much less frequency. These methods are as follows: substance abuse awareness week/month activities (23 districts), alcohol awareness week/month activities (22 districts), orientation sessions (20 districts for students and 17 for employees), and wellness programs (23 districts for employees and 15 for students). Approximately one-third (12) of the community college districts have student anti-alcohol organizations on campus. Twenty-four districts offered professional counseling, while 10 districts use peer counseling to provide information on substance abuse to students. No community college uses drug/alcohol testing with students or employees.

For fiscal year 1990, twenty-six districts budgeted institutional

funds for informational programs on substance abuse. The amount of money budgeted varied considerably, ranging from \$100 to \$38,933. The average amount of institutional dollars budgeted for substance abuse informational programming was \$6,640. The total dollar amount budgeted for such programs by all Illinois public community college districts was \$172,640.

External funding for substance abuse informational programs was sought by 18 public community college districts. Among those districts which pursued external funds, 12 received grants from the Fund for the Improvement of Postsecondary Education (FIPSE). In the fall of 1986 the Drug-Free Schools and Communities Act authorized federal FIPSE funds for drug abuse education and prevention programs for students enrolled in institutions of higher education. The dollar amount of the FIPSE grants ranged from \$33,950 to \$120,000 covering from one to three years and averaging \$80,612. Substance abuse program-related FIPSE grants awarded to Illinois public community colleges totaled \$967,340 during the past two years.

Substance Abuse Rehabilitation Programs

Substance abuse rehabilitation programs are available for students in nine community college districts and are in the process of being developed at nine other districts. Two additional districts plan to start developing these programs in the near future. Among the 18 districts that either have or are in the process of developing rehabilitation programs for students, participation is voluntary at 13, required at one, can be either at one, and is yet to be determined at two.

Twenty-four of the community college districts have already developed or are in some stage of employee substance abuse rehabilitation program development. Two additional districts have committed themselves to employee substance abuse rehabilitation program development but have not yet begun the project. Among the 24 districts with either active programs or programs under development, participation is voluntary in 12, required in three, can be either at seven based on circumstances, and is yet to be determined at two.

The survey listed several components which might be included in substance abuse rehabilitation programs. Referral to external counseling/treatment was the most frequently cited component of student rehabilitation programs (30 districts). Counseling by college employees, offered by 17 districts, was the other frequently provided rehabilitation program component. These results indicate that when a student requires rehabilitative assistance nearly twice as many districts make external referrals rather than attempt to address such needs with district personnel. Nearly a quarter (nine) of the districts involve peer advisors/counselors in student rehabilitation programs. Students undergoing substance abuse rehabilitation are eligible for

insurance coverage in three districts and student dependents are eligible in one district.

Likewise, external counseling/treatment program referrals are the most frequently cited component of employee substance abuse rehabilitation programs (32 districts). Conversely, employees and their dependents receiving substance abuse rehabilitation treatment are covered by insurance much more frequently than students with 30 districts providing employee coverage and 26 extending benefits to their dependents. College employees are less likely than students to receive counseling from fellow district employees for substance abuse rehabilitation. Seventeen districts provided substance abuse rehabilitation counseling by college personnel to students while only 12 districts used college personnel to counsel their fellow employees. Likewise, peer counseling is used with three times as many districts for students (nine) as employees (three).

Twelve districts allocated institutional monies to substance abuse rehabilitation programs for fiscal year 1990. The dollar amount ranged from \$1,500 to \$41,300 and averaged \$10,683. In combination, these twelve districts budgeted \$128,200 for substance abuse rehabilitation programs.

Disciplinary Structure for Handling Substance Abuse Cases

Thirty-six districts have formal disciplinary processes in place for handling student substance abuse cases. Formal disciplinary processes for handling employee substance abuse incidents exist in 32 districts. descriptions provided by districts of their disciplinary policies and procedures indicate that they are founded on two underlying premises. First, disciplinary sanctions should be designed progressively to coincide with the nature and seriousness of the infraction. Secondly, districts should provide for due process in disciplinary matters. Disciplinary actions vary by district but generally range from reprimands and warnings through removal (suspension or expulsion/termination) of the student or employee from the district. Several college districts included copies of policies preventing the use, possession, or distribution of narcotics, controlled substances or other dangerous drugs on college owned or controlled property or college functions. these policies generally follow the requirements of the Drug Free Workplace Act of 1988 (Public Law 100-690, 5151). while the use, possession, or distribution of alcohol is generally prohibited on college owned or controlled property, some districts under carefully controlled circumstances allow the serving of alcoholic beverage.

ATTACHMENT A

Substance Abuse Survey Instrument

Illinois Community College Board

SURVEY OF SUBSTANCE ABUSE POLICIES AND PROGRAMS

The Illinois Community College Board recently established a Committee on Substance Abuse at the Board level. The Committee was formed to determine the status of substance abuse policies and problems at the colleges and to ascertain what the Board should be doing to assist the colleges in their efforts to address this important issue.

In April 1988, the Illinois Board of Higher Education conducted a study of substance (illegal drug and alcohol) abuse policies and procedures. The purpose of this survey is to update and supplement the information provided by the colleges at that time. The information collected through this survey will assist the ICCB committee in its work.

Please have the person at your college who is most familiar with the implementation of substance abuse policies and procedures complete the attached survey. Please review the definitions that appear on the last page of the survey before completing it. Either use a check mark (✓) to indicate the best response(s) for questions with a list of responses or fill in the blanks on open-ended questions. Please return the completed survey to Dr. Scott J. Parke at the ICCB Office by December 29, 1989.

Your assistance in completing this survey is appreciated by the Board and its staff.

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Illinois Community College Board

SURVEY OF SUBSTANCE ABUSE POLICIES AND PROGRAMS

Please Attach a Copy of All Current
Substance Abuse Policies, Guidelines, and Procedures

Policies and Procedures

1. Does your college have policies, guidelines, and procedures addressing substance abuse?

_____ Yes _____ No

2. If your institution does not have policies, guidelines, and procedures addressing substance abuse, does your institution have plans to adopt them in the future?

_____ Yes _____ No

3. In the past year, have you reassessed institutional policies regarding substance abuse on campus?

_____ Yes _____ No _____ Reassessment in Progress

4. In the past year, have you revised your policies regarding substance abuse?

_____ Yes _____ No _____ Revision in Progress

5. In the past year, have you revised your procedures for dealing with substance abuse?

_____ Yes _____ No _____ Revision in Progress

6. Who is the primary person(s) directly responsible for administering the implementation of substance abuse policies and programs at your college?

For Students:

Name _____
Title _____
Telephone Number _____

For Employees:

Name _____
Title _____
Telephone Number _____

7. Approximately what portion of the above-named person's assignment is dedicated to administering, supervising, and providing related services for the substance abuse programs?

For Students: 2

For Employees: 3

Informational Programs

8. Has your institution implemented an informational program against substance abuse?

For Students: _____ Yes _____ No _____ Under Development

For Employees: _____ Yes _____ No _____ Under Development

9. If your institution has not implemented an informational program against substance abuse, does your institution have plans to start one in the future?

For Students:

		<u>Approximate Target Date</u>
Yes	No	<u>Month Year</u>

For Employees:

Yes _____ No _____

Approximate Target Date
Month _____ Year _____

10. What topics are covered in the informational programs against substance abuse? (Check all that apply.)

☐ Alcohol
☐ Prescription drugs
☐ Non-prescription drugs
☐ Tobacco
☐ AIDS and other health hazards
☐ Other (Please specify)

11. If your institution has implemented an informational program against substance abuse, please indicate which of the following groups the program is intended to serve. (Check all that apply.)

For Students:

☐ Full time
☐ Part time
☐ On campus
☐ Off campus

Community:

_____ Non-student members
of the community

For Employees:

- _____ Full-time employees
- _____ Part-time employees
- _____ Dependents of employees
- _____ Full-time faculty
- _____ Part-time faculty
- _____ Administrators
- _____ Classified staff
- _____ Other professional staff

12. In the last two years, have you attempted to obtain special external funding for informational programs against substance abuse?

_____ Yes _____ No

13. If informational substance abuse program funding from external sources was received, please provide the following information. (Attach an additional sheet if necessary.)

<u>Fiscal</u> <u>Year</u>	<u>Funding Source</u>	<u>Dollar Amount Received</u>

14. What is the total estimated amount of institutional monies allocated to substance abuse informational programs for the 1989-1990 academic year? (Do not include any dollars from questions 13 or 20.)

\$ _____

15. What types of substance abuse informational/preventative programs are available at the college? (Check all that apply.)

☐ Informational speakers
☐ Informational pamphlets/brochures
☐ Informational films and videotapes
☐ Student orientation covers drug and alcohol abuse
☐ Employee orientation covers drug and alcohol abuse
☐ Advertisements in school newspapers or magazines
☐ Covered in health, psychology, or other courses
☐ Student wellness program
☐ Employee wellness program
☐ Substance abuse awareness week or month
☐ Alcohol awareness week or month
☐ Anti-alcohol organizations on campus (Alcoholics Anonymous, SADD - Students Against Driving Drunk, BACCHUS - Boost Alcohol Consciousness Concerning the Health of University Students)
☐ Student drug testing
☐ Employee drug testing
☐ Counseling by college employees for students
☐ Counseling by college employees for other employees
☐ Peer advisors/counselors for students
☐ Other (Please specify)

Rehabilitation Programs

16. Has your institution implemented a rehabilitation program for substance abusers?

For Students: ☐ Yes ☐ No ☐ Under Development

For Employees: ☐ Yes ☐ No ☐ Under Development

17. If your institution has not implemented a rehabilitation program for substance abusers, does your institution have plans to start one in the future?

For Students:

☐ Yes ☐ No Approximate Target Date
☐ Month ☐ Year

For Employees:

☐ Yes ☐ No Approximate Target Date
☐ Month ☐ Year

18. Characterize how rehabilitation program participants are selected.

For Students:

Voluntary ☐ Yes ☐ No
 Required ☐ Yes ☐ No

For Employees:

Voluntary ☐ Yes ☐ No
 Required ☐ Yes ☐ No

19. What types of substance abuse rehabilitation programs are available from the college? (Check all that apply.)

Students Employees

☐ ☐ Referrals to external counseling and treatment programs
☐ ☐ Counseling by college employees
☐ ☐ Peer advisors/counselors
☐ ☐ Medical/psychological insurance
☐ ☐ Medical/psychological insurance for dependents
☐ ☐ Other (Please specify)

20. What is the total estimated amount of institutional monies allocated to substance abuse rehabilitation programs for the 1989-1990 academic year? (Do not include any dollars from questions 13 or 14.)

\$ _____

21. Is there a formal disciplinary structure in place at the college for handling substance abusers?

For Students: ☐ Yes ☐ No
For Employees: ☐ Yes ☐ No

Please briefly describe the student and employee disciplinary structures. (Attach an additional sheet if necessary.)

For Students: _____

For Employees: _____

Definitions and Clarifying Remarks

Budgetary Issues -- will probably involve ESTIMATED dollars from the following funds: Education (instructional, administrative, and professional salaries; supplies and equipment; library books and materials; maintenance of instructional and administrative equipment; and other costs pertaining to the educational program of the college) and Operations and Maintenance (salaries of janitors or custodial employees and custodial supplies and equipment, utility, and telephone costs).

Informational Program -- a process for conveying knowledge of the physical and psychological consequences and hazards associated with substance abuse.

Other Professional Staff -- professional staff members at the college who are not administrative staff or faculty and are not in positions which are comparable to State Universities Civil Service System classifications. Positions included are those such as librarians, counselors, and other instructional support staff such as curriculum coordinators.

Rehabilitation Program -- a process for helping drug users or alcohol abusers restore themselves to a healthy and constructive drug/alcohol-free lifestyle.

Substance Abuse -- the intentional misuse of alcohol or prescription or illegal drugs (narcotics or other controlled substances).

District/College Name _____ Dist. No. _____

Name of Person Responding _____

Title _____

Telephone Number () _____ Extension _____

Please return the completed survey by December 29, 1989 to:

Dr. Scott J. Parke
Associate Director for Research
Illinois Community College Board
509 South Sixth Street, Room 400
Springfield, Illinois 62701-1874
Telephone: (217) 524-5503

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ATTACHMENT B

Detailed Tables of Substance Abuse Survey Results

Illinois Community College Board

Table 1

SURVEY OF SUBSTANCE ABUSE POLICIES AND PROCEDURES
IN ILLINOIS PUBLIC COMMUNITY COLLEGES

Dist No.	District Name	Policies, Guidelines, Procedures In Effect?	Future Plans for Policy Adoption?	Reassessed Policies In Past Year?	Revised Policies In Past Year?	Revised Procedures In Past Year?
52201	Belleville	Y		N	N	N
50300	Black Hawk	N	Y	NA	NA	NA
50800	Chicago	Y		Y	Y	Y
50701	Danville	N	Y	NA	NA	NA
50201	DuPage	Y		N	N	N
50901	Elgin	Y		Y	Y	Y
51201	Harper	Y		Y	IP	N
51901	Highland	Y		IP	IP	IP
51401	Illinois Central	Y		IP	IP	IP
52900	Illinois Eastern	Y		Y	Y	Y
51301	Illinois Valley	Y		N	N	N
52501	Joliet	Y		N	N	N
52001	Kankakee	Y		Y	Y	Y
50101	Kaskaskia	Y		Y	Y	Y
52301	Kishwaukee	Y		Y	Y	Y
53201	Lake County	Y		N	N	N
51701	Lake Land	Y		N	Y	Y
53601	Lewis & Clark	Y		IP	IP	IP
52601	Lincoln Land	Y		N	N	N
53001	Logan	Y		IP	IP	N
52801	McHenry	Y		Y	Y	Y
52401	Moraine Valley	Y		Y	Y	Y
52701	Morton	Y		IP	IP	IP
53501	Oakton	Y		Y	Y	Y
50501	Parkland	Y		Y	Y	Y
51501	Prairie State	N	Y	NA	NA	NA
52101	Rend Lake	Y		Y	Y	N
53701	Richland	Y		Y	Y	Y
51101	Rock Valley	Y		Y	Y	Y
51801	Sandburg	Y		N	N	N
50601	Sauk Valley	Y		Y	Y	N
53101	Shawnee	Y		Y	Y	N
51001	South Suburban	Y		Y	Y	N
53301	Southeastern	Y		Y	Y	Y
53401	Spoon River	Y		Y	Y	Y
60101	State Comm. College	Y		Y	Y	Y
50401	Triton	Y		Y	Y	Y
51601	Waubesa	Y		Y	Y	Y
53901	Wood	Y		Y	IP	N
TOTALS		YES - 36 NO - 3	YES - 3 NA - 36	YES - 24 NO - 7 YES - 24 YES - 24	YES - 22 NO - 7 IP - 7 NA - 3	YES - 18 NO - 14 IP - 4 NA - 3

IP = In Progress
NA = Not Applicable

SOURCE OF DATA: Substance Abuse Survey

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Table 2

TITLES OF ADMINISTRATORS RESPONSIBLE FOR STUDENT
SUBSTANCE ABUSE PROGRAMS AND THE TIME SPENT ON PROGRAM SUPERVISION

Dist. No.	District Name	Primary Person Responsible for Administering the Implementation of Substance Abuse Policies and Programs	Approximate Percent of Administrator's Time Spent Supervising and Providing Related Services for the Substance Abuse Program
52201	Belleville	DEAN OF COUNSELING	5
50300	Black Hawk	DEAN OF STUDENT SERVICES	2
50800	Chicago	VC OF STDMT DEV & ENROLMNT SERV	10
50701	Danville	ACTING DEAN OF STUDENTS	3
50201	DuPage	DIR OF CAREER PLANNING & PLACE- MENT; STUDENT FINANCIAL AID & JUDICIAL AFFAIRS OFFICER	2
50901	Elgin	DEAN OF STUDENT LIFE	10
51201	Harper	VP OF STUDENT AFFAIRS	1
51901	Highland	COORDINATOR OF PERSONAL SERVICES	30
51401	Illinois Central	COORDINATOR OF HEALTH SERVICES	5
52900	Illinois Eastern	DEAN OF THE COLLEGE	5
51301	Illinois Valley	DEAN STUDENT DEV & COUNSELING	5
52501	Joliet	SUPERVISOR OF HEALTH SERVICES	10
52001	Kankakee	VP FOR STUDENT SERVICES	2
50101	Kaskaskia	COUNSELOR SPECIALIST	10
52301	Kishwaukee	DEAN OF STUDENT SERVICES	3
53201	Lake County	DIRECTOR OF STUDENT ACTIVITIES	10
51701	Lake Land	VP OF STUDENT SERVICES	1
53601	Lewis & Clark	VP OF ACADEMIC AFFAIRS	2
52601	Lincoln Land	DEAN OF STUDENT SERVICES	5
53001	Logan	DEAN FOR STUDENT SERVICES	3
52801	McHenry	ASSOC DEAN OF INST & STUDNT AFFAIRS	5
52401	Moraine Valley	ASST DEAN OF STUDENT SERV	10
52701	Norton	VP OF STUDENT AFFAIRS	2
53501	Oakton	VP FOR STUDENT AFFAIRS	2
50501	Parkland	VP FOR STUDENT ADMINISTRATION	5
51501	Prairie State	VP OF STUDENT SERVICES	4
52101	Rend Lake	ASSOC DEAN OF STUDENT SERVICES	1
53701	Richland	DEAN OF STUDENT DEVEL & SERV	10
51101	Rock Valley	DEAN OF STUDENT PERSONNEL SERV	5
51801	Sandburg	DEAN OF STUDENT SERVICES	--
50601	Sauk Valley	DEAN OF STUDENT SERVICES	5
53101	Shawnee	DEAN OF STUDENT SERVICES	1
51001	South Suburban	ASSOC VP FOR STUDENT SERVICES	1
53301	Southeastern	DEAN OF STUDENT AFFAIRS	5
53401	Spoon River	DIRECTOR OF STUDENT ACTIVITIES	0.1
60101	State Comm. College	DEAN STUDENT & COUNSELOR SERV	5
50401	Triton	VP OF STUDENT AFFAIRS	2
51601	Waubesaee	DEAN OF STUDENT DEVELOPMENT	1
53901	Wood	DEAN OF STUDENTS	5

5.08
Average

SOURCE OF DATA: Substance Abuse Survey

Illinois Community College Board

Table 3

TITLES OF ADMINISTRATORS RESPONSIBLE FOR EMPLOYEE
SUBSTANCE ABUSE PROGRAMS AND THE TIME SPENT ON PROGRAM SUPERVISION

Dist. No.	District Name	Primary Person Responsible for Administering the Implementation of Substance Abuse Policies and Programs	Approximate Percent of Administrator's Time Spent Supervising and Providing Related Services for the Substance Abuse Program
52201	Belleville	PERSONNEL DIRECTOR	5
50300	Black Hawk	DIRECTOR OF PERSONNEL	--
50800	Chicago	VC OF HUMAN RES/EMPL RELATIONS	10
50701	Danville	PERSONNEL DIRECTOR	3
50201	DuPage	DIRECTOR OF HUMAN RESOURCES	2
50901	Elgin	DEAN OF STUDENT LIFE	10
		DIRECTOR OF FACULTY PERSONNEL	
51201	Harper	DIRECTOR OF PERSONNEL	1
51901	Highland	COORD OF PERSONAL SERVICES	10
51401	Illinois Central	COORDINATOR OF HEALTH SERVICES	5
52900	Illinois Eastern	DEAN OF THE COLLEGE	5
51301	Illinois Valley	DEAN OF STUDENT DEV & COUNSELING	5
52501	Joliet	SUPERVISOR OF HEALTH SERVICES	10
52001	Kankakee	VP OF BUSINESS AFFAIR & PERSONNEL	2
50101	Kaskaskia	COUNSELOR SPECIALIST	8
52301	Kishwaukee	VICE PRESIDENT	3
53201	Lake County	DIRECTOR OF PERSONNEL	3
51701	Lake Land	DIRECTOR OF PERSONNEL	1
53601	Lewis & Clark	VP OF ADMINISTRATION & FINANCE	5
52601	Lincoln Land	DEAN OF STUDENT SERVICES	5
53001	Logan	VPs FOR ADMINISTRATION, INSTRUCTION, BUSINESS	1
52801	McHenry	DIRECTOR OF PERSONNEL	5
52401	Moraine Valley	DIRECTOR OF HUMAN RESOURCES	10
52701	Morton	DIRECTOR OF INSTITUTIONAL SERVICES	2
53501	Oakton	DIRECTOR OF PERSONNEL SERVICES	--
50501	Parkland	AFFIRMATIVE ACTION OFFICER	5
51501	Prairie State	VP OF ADMINISTRATIVE SERVICES	2
52101	Rend Lake	PRESIDENT	1
53701	Richland	DEAN OF STUDENT DEVEL & SERV	10
51101	Rock Valley	VICE PRESIDENT	5
51801	Sandburg	DEAN OF BUSINESS SERVICES	--
50601	Sauk Valley	BUSINESS MANAGER	1
53101	Shawnee	PRESIDENT	1
51001	South Suburban	DEAN OF HUMAN RESOURCES	1
53301	Southeastern	DEAN OF BUSINESS AFFAIRS	2
53401	Spoon River	DEAN OF PERSONNEL & COMM SERV	0.1
60101	State Comm. College	DIR OF PERSONNEL/PROPERTY CONTROL	1
50401	Triton	DIRECTOR OF HUMAN RESOURCES	2
51601	Waubesaee	DIRECTOR OF PERSONNEL	--
53901	Wood	DEAN OF BUSINESS	5

4.20
Average

SOURCE OF DATA: Substance Abuse Survey

Illinois Community College Board

Table 4

AVAILABILITY OF FORMAL INFORMATIONAL SUBSTANCE ABUSE PROGRAMS
IN ILLINOIS PUBLIC COMMUNITY COLLEGES

Dist. No.	District Name	Current Informational Programs on Substance Abuse Implemented?		Target Date for Program Implementation	
		Students	Employees	Students	Employees
52201	Belleville	Y	Y		
50300	Black Hawk	Y	IP		Mar 1990
50800	Chicago	IP	IP	Jul 1991	Jul 1991
50701	Danville	Y	IP		--
50201	DuPage	Y	Y		
50901	Elgin	Y	Y		
51201	Harper	Y	Y		
51901	Highland	IP	Y	Sept 1990	
51401	Illinois Central	IP	IP	Jan 1990	Sept 1990
52900	Illinois Eastern	IP	IP	Jul 1990	Jul 1990
51301	Illinois Valley	IP	IP	--	--
52501	Joliet	Y	Y		
52001	Kankakee	Y	Y		
50101	Kaskaskia	Y	Y		
52301	Kishwaukee	IP	IP	1990	FY 1991
53201	Lake County	Y	IP		Jan 1991
51701	Lake Land	Y	Y		
53601	Lewis & Clark	Y	Y		
52601	Lincoln Land	Y	Y		
53001	Logan	Y	IP		Oct 1990
52801	McHenry	Y	Y		
52401	Moraine Valley	Y	Y		
52701	Morton	IP	IP	1990	1990
53501	Oakton	Y	Y		
50501	Parkland	Y	IP		--
51501	Prairie State	Y	IP		Jan 1990
52101	Rend Lake	Y	Y		
53701	Richland	IP	IP	Mar 1990	Mar 1990
51101	Rock Valley	Y	Y		
51801	Sandburg	Y	Y		
50601	Sauk Valley	Y	Y		
53101	Shawnee	Y	Y		
51001	South Suburban	Y	IP		Jan 1990
53301	Southeastern	Y	Y		
53401	Spoon River	Y	Y		
60101	State Comm. College	Y	IP		Mar 1990
50401	Triton	Y	Y		
51601	Waubesaee	Y	IP		May 1990
53901	Wood	IP	IP	--	--
TOTALS		YES - 30	YES - 22	1990 - 6	1990 - 10
		IP - 9	IP - 17	1991 - 1	1991 - 3
				-- - 2	-- - 4

IP = In Progress

-- = Data Not Available

SOURCE OF DATA: Substance Abuse Survey

Illinois Community College Board

Table 5

INFORMATIONAL SUBSTANCE ABUSE PROGRAM CONSTITUENCIES

Dist. No.	District Name	-----Students-----				-----Employees-----			---Faculty---		Admin	Classified Staff	Other Pro.	Community Members
		Full Time	Part Time	On Campus	Off Campus	Full Time	Part Time	Dependents	Full Time	Part Time				
52201	Belleville	Y	Y	Y	N	Y	Y	Y	Y	Y	Y	Y	Y	N
50300	Black Hawk	Y	Y	Y	N	N	N	N	N	N	N	N	N	N
50800	Chicago	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
50701	Danville	Y	Y	Y	N	Y	Y	Y	Y	Y	Y	Y	Y	N
50201	DuPage	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	N	Y
50901	Elgin	Y	Y	Y	N	Y	N	N	Y	N	Y	Y	N	N
51201	Harper	Y	Y	Y	N	Y	Y	N	Y	Y	Y	Y	Y	Y
51901	Highland	Y	N	Y	N	Y	Y	N	Y	Y	Y	Y	Y	N
51401	Illinois Central	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	N
52900	Illinois Eastern	Y	Y	Y	N	Y	Y	N	Y	Y	Y	Y	N	N
51301	Illinois Valley	Y	Y	Y	N	Y	Y	N	Y	Y	Y	Y	Y	N
52501	Joliet	Y	Y	Y	N	Y	Y	N	Y	Y	Y	Y	N	N
52001	Kankakee	Y	Y	Y	Y	Y	Y	N	Y	Y	Y	Y	Y	N
50101	Kaskaskia	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
52301	Kishwaukee	Y	Y	Y	N	N	N	N	N	N	N	N	N	N
53201	Lake County	Y	Y	Y	Y	N	N	N	N	N	N	N	N	N
51701	Lake Land	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	N
53601	Lewis & Clark	Y	Y	Y	N	Y	Y	Y	Y	Y	Y	Y	Y	Y
52601	Lincoln Land	Y	Y	Y	N	Y	Y	Y	Y	Y	Y	Y	Y	N
53001	Logan	Y	Y	Y	N	N	N	N	N	N	N	N	N	N
52801	McHenry	Y	Y	Y	N	Y	Y	Y	Y	Y	Y	Y	Y	N
52401	Moraine Valley	Y	Y	Y	Y	Y	Y	N	Y	Y	Y	Y	N	N
52701	Morton	N	N	N	N	N	N	N	N	N	N	N	N	N
53501	Oakton	Y	Y	Y	N	Y	Y	N	Y	Y	Y	Y	N	Y
50501	Parkland	Y	Y	Y	N	Y	Y	N	N	N	N	N	N	N
51501	Prairie State	Y	Y	N	Y	Y	Y	N	Y	Y	Y	Y	Y	Y
52101	Rend Lake	Y	Y	Y	Y	Y	N	N	Y	N	Y	Y	Y	N
53701	Richland	N	N	N	N	N	N	N	N	N	N	N	N	N
51101	Rock Valley	Y	Y	Y	Y	Y	N	N	Y	N	Y	Y	Y	N
51801	Sandburg	Y	Y	N	N	Y	Y	N	Y	Y	Y	Y	Y	N
50601	Sauk Valley	Y	Y	Y	N	Y	N	N	N	N	N	Y	N	N
53101	Shawnee	Y	Y	Y	Y	Y	Y	N	Y	Y	Y	Y	Y	N
51001	South Suburban	Y	Y	Y	Y	N	N	N	N	N	N	N	N	Y
53301	Southeastern	Y	Y	Y	N	Y	Y	N	Y	Y	Y	Y	N	N
53401	Spoon River	Y	Y	Y	N	Y	Y	N	Y	Y	Y	Y	Y	N
60101	State Comm. College	Y	Y	Y	Y	Y	Y	N	Y	Y	Y	Y	Y	Y
50401	Triton	Y	Y	Y	N	Y	N	Y	Y	N	Y	Y	Y	Y
51601	Waubesaee	Y	Y	Y	N	Y	Y	N	Y	Y	Y	Y	Y	Y
53901	Wood	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
TOTALS		Y - 37 N - 2	Y - 36 N - 3	Y - 37 N - 2	Y - 15 N - 24	Y - 32 N - 7	Y - 27 N - 12	Y - 12 N - 27	Y - 31 N - 8	Y - 27 N - 12	Y - 31 N - 8	Y - 32 N - 7	Y - 24 N - 15	Y - 12 N - 27

SOURCE OF DATA: Substance Abuse Survey

Illinois Community College Board

Table 6

TOPICS COVERED IN INFORMATIONAL SUBSTANCE ABUSE PROGRAMS

Dist. No.	District Name	Alcohol	Prescription Drugs	Illegal Drugs	Tobacco	AIDS and Other Health Hazards	Other Responses
52201	Belleville	Y	Y	Y	N	Y	N
50300	Black Hawk	Y	Y	Y	Y	Y	N
50800	Chicago	Y	Y	Y	Y	Y	Mental health
50701	Danville	Y	Y	Y	N	Y	N
50201	DuPage	Y	Y	Y	Y	Y	N
50901	Elgin	Y	Y	Y	Y	Y	Self esteem, stress, legal topics
51201	Harper	Y	Y	Y	Y	Y	N
51901	Highland	Y	Y	Y	N	Y	N
51401	Illinois Central	Y	Y	Y	Y	N	Cocaine/Recreational Drugs
52900	Illinois Eastern	Y	Y	Y	Y	Y	N
51301	Illinois Valley	Y	Y	N	Y	Y	N
52501	Joliet	Y	Y	Y	Y	Y	N
52001	Kankakee	Y	Y	N	Y	Y	Weight Control, Blood Pressure
50101	Kaskaskia	Y	Y	Y	Y	Y	N
52301	Kishwaukee	Y	N	N	N	N	N
53201	Lake County	Y	N	Y	Y	Y	N
51701	Lake Land	Y	Y	Y	Y	Y	N
53601	Lewis & Clark	Y	Y	Y	Y	Y	Blood product exposure
52601	Lincoln Land	Y	N	Y	Y	Y	N
53001	Logan	Y	Y	Y	Y	Y	N
52801	McHenry	Y	N	Y	Y	Y	N
52401	McRaine Valley	Y	Y	Y	Y	Y	N
52701	Morton	Y	N	Y	Y	N	N
53501	Oakton	Y	Y	Y	N	N	N
50501	Parkland	Y	Y	Y	Y	Y	N
51501	Prairie State	Y	Y	Y	Y	Y	N
52101	Rend Lake	Y	Y	Y	Y	Y	N
53701	Richland	N	N	N	N	N	N
51101	Rock Valley	Y	N	Y	N	N	N
51801	Sandburg	Y	Y	Y	Y	N	N
50601	Sauk Valley	Y	Y	Y	Y	Y	N
53101	Shawnee	Y	Y	Y	Y	Y	N
51001	South Suburban	Y	N	Y	N	Y	N
53301	Southeastern	Y	N	Y	N	Y	N
53401	Spoon River	Y	Y	Y	Y	N	N
60101	State Comm. College	Y	Y	Y	Y	Y	N
50401	Triton	Y	Y	Y	Y	Y	N
51601	Waubesaee	Y	Y	Y	N	Y	Topics under development
53901	Wood	Y	Y	Y	Y	N	Co-dependency
TOTALS		YES - 38 NO - 1	YES - 30 NO - 9	YES - 35 NO - 4	YES - 29 NO - 10	YES - 30 NO - 9	YES - 7 NO - 32

SOURCE OF DATA: Substance Abuse Survey

Illinois Community College Board

Table 7

TYPES OF INFORMATIONAL/PREVENTATIVE SUBSTANCE ABUSE PROGRAMS

Dist. No.	District Name	Guest		Video/ Film	Orientation		Adver- tise- ments	Course Work	Wellness Program	
		Speakers	Brochures		Students	Employees			Students	Employees
52201	Belleville	Y	Y	Y	N	Y	N	Y	N	N
50300	Black Hawk	Y	Y	N	Y	N	Y	Y	N	N
50800	Chicago	Y	Y	Y	Y	Y	Y	Y	Y	Y
50701	Danville	Y	Y	N	Y	N	N	N	N	N
50201	DuPage	Y	Y	Y	N	N	Y	Y	Y	Y
50901	Elgin	Y	Y	Y	N	Y	Y	Y	Y	N
51201	Harper	Y	Y	Y	Y	Y	Y	Y	Y	Y
51901	Highland	Y	Y	Y	Y	Y	N	Y	Y	Y
51401	Illinois Central	Y	Y	Y	N	N	N	N	N	Y
52900	Illinois Eastern	Y	Y	Y	Y	Y	N	Y	N	N
51301	Illinois Valley	Y	Y	N	N	N	N	Y	N	Y
52501	Joliet	N	Y	Y	N	N	Y	Y	N	Y
52001	Kankakee	Y	Y	Y	Y	Y	N	Y	Y	Y
50101	Kaskaskia	Y	Y	Y	Y	N	N	Y	N	Y
52301	Kishwaukee	N	Y	N	N	Y	N	Y	N	Y
53201	Lake County	Y	Y	Y	Y	N	Y	N	N	N
51701	Lake Land	Y	Y	Y	Y	Y	Y	Y	Y	Y
53601	Lewis & Clark	Y	Y	Y	N	N	Y	Y	N	Y
52601	Lincoln Land	N	Y	Y	N	N	N	N	N	N
53001	Logan	N	Y	Y	N	N	N	Y	Y	Y
52801	McHenry	Y	Y	N	N	Y	N	Y	N	Y
52401	Moreine Valley	Y	Y	Y	N	N	Y	Y	Y	Y
52701	Morton	Y	Y	Y	Y	N	N	Y	Y	N
53501	Oakton	Y	Y	Y	Y	N	N	Y	Y	Y
50501	Parkland	Y	Y	Y	N	N	N	N	Y	Y
51501	Prairie State	Y	Y	Y	N	Y	Y	Y	N	Y
52101	Rend Lake	Y	Y	Y	Y	Y	N	Y	N	Y
53701	Richland	N	Y	Y	N	N	N	N	N	N
51101	Rock Valley	Y	Y	Y	N	Y	N	Y	N	Y
51801	Sandburg	Y	Y	Y	N	N	N	Y	N	N
50601	Sauk Valley	Y	Y	Y	Y	N	Y	Y	N	N
53101	Shawnee	Y	Y	Y	Y	N	N	Y	N	N
51001	South Suburban	Y	Y	Y	N	N	N	N	Y	N
53301	Southeastern	Y	Y	Y	N	N	Y	Y	N	N
53401	Spoon River	Y	Y	Y	Y	Y	N	Y	N	Y
60101	State Comm. College	Y	Y	Y	Y	Y	Y	Y	N	N
50401	Triton	Y	Y	Y	Y	Y	N	Y	Y	Y
51601	Waubesaee	Y	Y	Y	Y	N	Y	Y	N	N
53901	Wood	Y	Y	Y	Y	Y	N	Y	Y	Y
TOTALS		Y - 34 N - 5	Y - 39 N - 0	Y - 34 N - 5	Y - 20 N - 19	Y - 17 N - 22	Y - 15 N - 24	Y - 32 N - 7	Y - 15 N - 24	Y - 23 N - 16

SOURCE OF DATA: Substance Abuse Survey

Illinois Community College Board

Table 7 (Continued)

TYPES OF INFORMATIONAL/PREVENTATIVE SUBSTANCE ABUSE PROGRAMS

Dist. No.	District Name	Awareness Week/Month		Campus Substance Abuse Organization	Drug Testing		College Counseling by Employees for		Peer Counseling	OTHER
		Subst Abuse	Alcohol		Students	Employees	Students	Employees		
52201	Belleville	Y	Y	Y	N	N	Y	N	N	N
50300	Black Hawk	Y	Y	N	N	N	Y	N	Y	N
50800	Chicago	Y	Y	N	N	N	Y	N	N	N
50701	Danville	N	N	N	N	N	N	N	N	N
50201	DuPage	Y	N	Y	N	N	Y	N	N	EAP
50901	Elgin	Y	Y	N	N	N	Y	N	Y	N
51201	Harper	Y	Y	Y	N	N	Y	Y	Y	AWARENESS WORKSHOPS
51901	Highland	N	N	N	N	N	Y	Y	Y	N
51401	Illinois Central	IP	IP	IP	N	N	Y	Y	IP	N
52900	Illinois Eastern	Y	Y	N	N	N	N	N	N	N
51301	Illinois Valley	N	N	N	N	N	N	N	N	N
52501	Joliet	Y	Y	N	N	N	Y	N	N	N
52001	Kankakee	Y	Y	N	N	N	N	N	N	N
50101	Kaskaskia	Y	N	N	N	N	Y	Y	N	N
52301	Kishwaukee	N	Y	N	N	N	Y	Y	N	N
53201	Lake County	Y	Y	Y	N	N	N	N	N	N
51701	Lake Land	Y	Y	Y	N	N	Y	N	N	N
53601	Lewis & Clark	Y	Y	Y	N	N	Y	Y	Y	PERSONAL COUNSELING
52601	Lincoln Land	N	N	N	N	N	Y	Y	Y	N
53001	Logan	N	N	N	N	N	Y	N	N	N
52801	McHenry	N	N	N	N	N	N	N	Y	N
52401	Moraine Valley	N	N	Y	N	N	Y	Y	N	N
52701	Morton	N	N	N	N	N	N	N	N	EXTERNAL REFERRALS
53501	Oakton	Y	Y	Y	N	N	Y	Y	N	N
50501	Parkland	Y	Y	Y	N	N	N	N	N	N
51501	Prairie State	Y	Y	N	N	N	Y	N	N	N
52101	Rend Lake	N	N	N	N	N	N	N	N	N
53701	Richland	Y	Y	N	N	N	N	N	N	N
51101	Rock Valley	N	N	Y	N	N	Y	N	N	N
51801	Sandburg	N	N	N	N	N	Y	Y	N	N
50601	Sauk Valley	N	N	N	N	N	Y	Y	Y	NARCOTICS ANONYMOUS
53101	Shawnee	Y	Y	N	N	N	N	N	N	N
51001	South Suburban	Y	Y	N	N	N	Y	N	N	N
53301	Southeastern	N	Y	Y	N	N	N	N	N	N
53401	Spoon River	Y	Y	N	N	N	Y	Y	N	N
60101	State Comm. College	Y	N	N	N	N	Y	N	Y	N
50401	Triton	Y	N	Y	N	N	N	N	Y	SAP and EAP
51601	Waubesa	Y	Y	N	N	N	N	N	N	EXTERNAL REFERRALS
53901	Wood	N	Y	N	N	N	N	N	N	WELLNESS WEEK
TOTALS		Y - 23 N - 15 IP - 1	Y - 22 N - 16 IP - 1	Y - 12 N - 26 IP - 1	Y - 0 N - 39	Y - 0 N - 39	Y - 24 N - 15	Y - 12 N - 27	Y - 10 N - 28 IP - 1	Y - 8 N - 31

IP = In Progress

EAP = Employee Assistance Program

SAP = Student Assistance Program

SOURCE OF DATA: Substance Abuse Survey

Substance Abuse Report

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Illinois Community College Board

Table 8

FUNDING FOR SUBSTANCE ABUSE PROGRAMS

Dist. No.	District Name	Attempted to Obtain External Funding for Informational Programs During Past Two Years?	External Funding For Informational Programs		Total Institutional Dollars Budgeted for FY-90 Informational Programs	Total Institutional Dollars Budgeted for FY-90 Rehabilitation Programs
			Fiscal Year	Source	Dollar Amount	
52201	Belleville	N				
50300	Black Hawk	N				
50800	Chicago	Y				
50701	Danville	N				
50201	DuPage	Y	87	FIPSE	\$81,990	\$1,000
50901	Elgin	Y	87-89	FIPSE	\$120,000	\$10,000
51201	Harper	Y	88-90	FIPSE	\$78,514	\$19,574
51901	Highland	N				\$200
51401	Illinois Central	Y				\$300
52900	Illinois Eastern	Y	90/91	FIPSE	\$33,950	\$4,990
51301	Illinois Valley	N				
52501	Joliet	Y				\$200
52001	Kankakee	N				\$100
50101	Kaskaskia	Y				\$700
52301	Kishwaukee	N				
53201	Lake County	Y	90/91	FIPSE	\$93,070	\$3,200
51701	Lake Land	N				
53601	Lewis & Clark	N				\$20,000
52601	Lincoln Land	N				\$300
53001	Logan	N				\$500
52801	McHenry	N				\$1,500
52401	Moraine Valley	Y				\$3,000
52701	Morton	Y	90/91	FIPSE	\$39,200	\$1,000
53501	Oakton	Y	88/89	FIPSE	\$90,972	\$38,933
50501	Parkland	N				\$2,000
51501	Prairie State	Y	90	FIPSE	\$34,000	\$2,000
52101	Rend Lake	N				
53701	Richland	N				
51101	Rock Valley	N				
51801	Sandburg	N				
50601	Sauk Valley	N				\$1,750
53101	Shawnee	Y				
51001	South Suburban	Y	89-91	FIPSE	\$132,721	\$15,826
53301	Southeastern	N				\$300
53401	Spoon River	N				
60101	State Comm. College	Y	89	FIPSE	\$94,193	\$1,000
50401	Triton	Y	88/89	FIPSE	\$100,747	\$10,000
51601	Waubesaee	N				\$1,000
53901	Wood	Y	90	FIPSE	\$67,983	\$33,267
TOTALS		YES - 18 NO - 21		FIPSE - 12	\$80,612 (AVG) \$967,340(TOTAL)	\$6,640 (AVE) \$172,640(TOTAL)
						\$10,683 (AVE) \$128,200 (TOTAL)

FIPSE = Fund for the Improvement of Postsecondary Education

SOURCE OF DATA: Substance Abuse Survey

Illinois Community College Board

Table 9

CHARACTERISTICS OF SUBSTANCE ABUSE REHABILITATION PROGRAMS
IN ILLINOIS PUBLIC COMMUNITY COLLEGES

Dist. No.	District Name	Rehabilitation Program Now Available?		Target Date for Implementation of Rehab. Program		Rehab. Program Participant Selection	
		Students	Employees	Students	Employees	Students	Employees
52201	Belleville	N	Y				V/R
50300	Black Hawk	N	N				
50800	Chicago	IP	IP	Jul 1991	Jul 1991	V	V
50701	Danville	IP	IP	Sep 1990	Sep 1990	V/R	V/R
50201	DuPage	N	Y				V
50901	Elgin	Y	Y			V	V
51201	Harper	Y	Y			V	V
51901	Highland	N	Y				V
51401	Illinois Central	Y	Y			V	V
52900	Illinois Eastern	IP	IP	Jul 1990	Jul 1990	V	V
51301	Illinois Valley	N	N				
52501	Joliet	IP	IP	Sep 1990	Sep 1990	V	V
52001	Kankakee	N	N				
50101	Kaskaskia	P	P	--	--		
52301	Kishwaukee	Y	Y			V	V/R
53201	Lake County	IP	IP	--	--	--	--
51701	Lake Land	N	Y				V
53601	Lewis & Clark	P	P	--	--		
52601	Lincoln Land	Y	Y			V	R
53001	Logan	IP	IP	--	--	V	R
52801	McHenry	IP	Y	Aug 1990		--	V/R
52401	Moraine Valley	N	Y				V
52701	Norton	N	N				
53501	Oakton	N	N				
50501	Parkland	N	N				
51501	Prairie State	N	IP		Mar 1990		V/R
52101	Rand Lake	N	N				
53701	Richland	N	N				
51101	Rock Valley	Y	Y			V	V
51801	Sandburg	N	N				
50601	Sauk Valley	Y	Y			V	V
53101	Shawnee	N	N				
51001	South Suburban	IP	IP	Jun 1990	Jan 1990	R	R
53301	Southeastern	N	N				
53401	Spoon River	N	N				
60101	State Comm. College	Y	IP		Apr 1990	V	V/R
50401	Triton	Y	Y			V/R	V/R
51601	Waubesa	N	N				
53901	Wood	IP	IP	Oct 1990	Oct 1990	V	--
TOTALS		Y - 9 N - 19 IP - 9 P - 2	Y - 14 N - 13 IP - 10 P - 2	1990 - 6 1991 - 1 -- - 4	1990 - 7 1991 - 1 -- - 4	V - 13 VR - 2 R - 1 -- - 2	V - 12 VR - 7 R - 3 -- - 2

IP = In Progress
-- = Data Not Available
P = Planned
V = Voluntary
R = Required

Source of Data: Substance Abuse Survey

Illinois Community College Board

Table 10

TYPES OF REHABILITATION PROGRAMS AVAILABLE
IN ILLINOIS PUBLIC COMMUNITY COLLEGES

Dist. No.	District Name	External Agency Referrals		Counsel by College Employees		Peer Advising/ Counselors		Medical/Psych Insurance		Medical/Psych Insurance Dependents		Other	
		Students	Employees	Students	Employees	Students	Employees	Students	Employees	Students	Employees	Students	Employees
52201	Belleville	Y	Y	N	N	Y	N	N	Y	N	Y	N	N
50300	Black Hawk	Y	Y	N	N	N	N	N	Y	N	Y	N	N
50800	Chicago	Y	N	Y	N	Y	N	N	Y	N	Y	Y*	N
50701	Danville	N	N	Y	Y	N	N	Y	Y	N	Y	N	N
50201	DuPage	Y	Y	N	N	N	N	N	Y	N	Y	N	N
50901	Elgin	Y	Y	Y	Y	Y	N	N	Y	N	Y	N	N
51201	Harper	Y	Y	Y	Y	Y	N	N	Y	N	Y	N	N
51901	Highland	N	Y	Y	N	Y	N	N	Y	N	Y	N	N
51401	Illinois Central	Y	Y	Y	Y	N	N	N	Y	N	Y	N	N
52900	Illinois Eastern	Y	Y	N	N	N	N	Y	Y	N	N	N	N
51301	Illinois Valley	Y	Y	N	N	N	N	N	Y	N	Y	N	N
52501	Joliet	Y	N	Y	N	N	N	N	Y	N	Y	N	N
52001	Kankakee	Y	Y	N	N	N	N	N	Y	N	Y	N	N
50101	Kaskaskia	Y	Y	Y	Y	N	N	Y	Y	Y	Y	N	N
52301	Kishwaukee	Y	Y	Y	Y	N	N	N	Y	N	Y	N	N
53201	Lake County	N	Y	N	N	N	N	N	Y	N	Y	N	N
51701	Lake Land	Y	Y	Y	N	N	N	N	Y	N	Y	N	N
53601	Lewis & Clark	Y	Y	Y	Y	Y	Y	N	Y	N	Y	N	N
52601	Lincoln Land	Y	Y	N	N	N	N	N	Y	N	N	N	N
53001	Logan	Y	Y	Y	Y	N	N	N	Y	N	Y	N	N
52801	McHenry	N	Y	N	N	N	N	N	Y	N	Y	N	N
52401	Moraine Valley	N	Y	N	Y	N	Y	N	Y	N	Y	N	N
52701	Morton	Y	Y	N	N	N	N	N	N	N	N	N	N
53501	Oakton	Y	Y	N	N	N	N	N	N	N	N	N	N
50501	Parkland	Y	Y	N	N	N	N	N	Y	N	Y	N	N
51501	Prairie State	N	Y	N	N	N	N	N	Y	N	Y	N	N
52101	Rend Lake	N	N	N	N	N	N	N	N	N	N	N	N
53701	Richland	Y	Y	N	N	N	N	N	Y	N	Y	N	N
51101	Rock Valley	Y	Y	N	N	N	N	N	Y	N	Y	N	N
51801	Sandburg	Y	Y	Y	Y	N	Y	N	Y	N	Y	N	N
50601	Sauk Valley	Y	Y	N	N	Y	N	N	N	N	N	Campus Class	N
53101	Shawnee	N	N	N	N	N	N	N	N	N	N	N	N
51001	South Suburban	Y	N	Y	N	N	N	N	Y	N	N	N	N
53301	Southeastern	Y	Y	Y	Y	N	N	N	N	N	N	N	N
53401	Spoon River	Y	Y	N	Y	N	N	N	Y	N	Y	N	N
60101	State Comm. College	Y	Y	Y	N	Y	N	N	Y	N	Y	N	N
50401	Triton	Y	Y	Y	N	Y	N	N	Y	N	Y	N	N
51601	Waubesaee	Y	Y	N	N	N	N	N	Y	N	Y	N	N
53901	Wood	Y	Y	N	N	N	N	N	Y	N	Y	N	N
TOTALS		Y-30 N-9	Y-32 N-7	Y-17 N-22	Y-12 N-27	Y-9 N-30	Y-3 N-36	Y-3 N-36	Y-30 N-9	Y-1 N-38	Y-26 N-13	Y-2 N-37	Y-1 N-38

* - VOLUNTARY HEALTH INSURANCE AVAILABLE AT SELECTED COLLEGES

Source of Data: Substance Abuse Survey

Illinois Community College Board

Table 11

STUDENT DISCIPLINARY STRUCTURE FOR SUBSTANCE ABUSE
IN ILLINOIS PUBLIC COMMUNITY COLLEGES

Dist. No.	District Name	Student Formal Disciplinary Structure?	Student Disciplinary Structure
52201	Belleville	Y	Violations of federal, state and local laws at any college-sponsored activity, on or off campus, will be considered a violation of the Student Conduct Code. Procedures are outlined in student handbook.
50300	Black Hawk	Y	
50800	Chicago	Y	
50701	Danville	Y	Possible sanction up to & incl dismissal/termination. Discp warning, hold transcript, delayed registration, disciplinary probation, suspension, dismissal.
50201	DuPage	Y	1)Warning & informal referral 2)Warning & formal refer to Student Assistance Program 3)Req to show proof of compliance w/ #2: failure results in formal discipline.
50901	Elgin	Y	1)Written reprimand 2)Suspension 3)Expel student 4)Bar from reenrollment 5)Conditional enrollment or reenrollment.
51201	Harper	Y	Can result in suspension.
51901	Highland	Y	Responsibility of VP or Student Services & handled on case by case basis.
51401	Illinois Central	Y	Standard disciplinary procedure is in catalog.
52900	Illinois Eastern	Y	1)Verbal or written warning and/or restitution.
51301	Illinois Valley	Y	2)Discpl probation and/or restitution 3)Suspension.
52501	Joliet	Y	Referral to Dir of Student Services. Hearing conducted. Sanction/referral made. Appeal process if appropriate.
52001	Kankakee	Y	1)Informal discuss w/staff thru VP Student Services 2)Discipline Council convenes 3)Appeal to President 4)Appeal to Board.
50101	Kaskaskia	Y	Mandatory evaluation/treatment or disciplinary action up to and including removal.
52301	Kishwaukee	Y	Substance abuse prohibited by Student Discipline Code.
53201	Lake County	Y	Referred to Dean and appropriate judicial board.
51701	Lake Land	Y	Spelled out in student handbook.
53601	Lewis & Clark	Y	A student who cannot perform normal functions, impedes normal operation of college, or who presents a threat to safety will not be permitted on college grounds. Including but not limited to permanent expulsion.
52601	Lincoln Land	Y	Disciplinary action up to & including removal.
53001	Logan	Y	
52801	McHenry	N	
52401	Moraine Valley	Y	
52701	Morton	Y	Student Conduct Procedure & due process.
53501	Oakton	Y	Sanctions range from admonitions thru expulsion.
50501	Parkland	Y	
51501	Prairie State	Y	1)Reprimand 2)Restitution of damages 3)Behavioral contract 4)Probation 5)Expulsion.
52101	Rend Lake	Y	1)Reprimand 2)Probation 3)Suspension 4)Expulsion.
53701	Richland	N	
51101	Rock Valley	Y	
51801	Sandburg	Y	Severity(at discretion of Dean Student Serv)include warnings, susp sentences, fine, report to local auth., removal from club/officership, excl from extracurr act, remove library priv, social probation, suspend, expel. Subj to 1 of following:reprimand, discipl letter, disc probation, temp suspens, disc suspension or expulsion.
50601	Sauk Valley	Y	
53101	Shawnee	Y	Subject to appeal to Disciplinary Hearing Comm, Dean of Student Services may refer for counseling/reprimand/put on probation/suspend/recommend for expulsion.
51001	South Suburban	Y	1)Reprimand 2)Warning 3)Social Probation 4)Restitution 5)Suspension
53301	Southeastern	Y	Dean reviews case and takes approp action. Students who ask for help are referred to agencies.
53401	Spoon River	N	Normal disciplinary procedures.
60101	State Comm. College	Y	Policies, proced & sanctions for violating Student Code of Conduct -- includes substance abuse.
50401	Triton	Y	1)Require participation in chemical dependency program 2)Written reprimand 3)Suspension 4)Dismissal.
51601	Waubesaee	Y	May lead to dismissal.
53901	Wood	Y	Dean of Students may 1)invite student to informally dispose of matter 2)Temporarily suspend, place on probation, reprimand. Suspension can be no more than ten days unless student is a danger to the college.
TOTALS		Y-36 N- 3	Summary: 22 schools specified discipline up to & including removal. 4 specified rehab programs. Many did not outline the disciplinary structure.

SOURCE OF DATA: Substance Abuse Survey

Illinois Community College Board

Table 12

EMPLOYEE FORMAL DISCIPLINARY STRUCTURES
IN ILLINOIS PUBLIC COMMUNITY COLLEGES

Dist. No.	District Name	Employee Formal Disciplinary Structure?	Employee Disciplinary Structure
52201	Belleville	Y	Abuse subject to progressive measures including termination. Before term required rehab prog participation. Abuse is not infraction; poor performance as result of abuse is infraction. Procedures outlined in contracts & employee handbook.
50300	Black Hawk	Y	Up to & including termination. May require rehab program.
50800	Chicago	Y	Possible sanction up to & including dismissal/termination.
50701	Danville	Y	Classified - up to & including termination. Faculty -
50201	DuPage	Y	subject to immediate suspension/removal after due process.
50901	Elgin	Y	Governed by college disciplinary & termination policies. May require employee to contact EAP & participate in rehab program
51201	Harper	Y	1)Verbal warning 2)Written warning 3)3 day suspension w/out pay 4)Dismissal. Physical Plant employees may be dismissed immediately.
51901	Highland	Y	Violators are subject to suspension or dismissal.
51401	Illinois Central	Y	First is handled by employee's superior, referring him/her to EAP. If necessary, organizational structure is used.
52900	Illinois Eastern	Y	Standard disciplinary procedures in Board of Trustees policy.
51301	Illinois Valley	Y	Discipline could include, but is not limited to, dismissal. May also include rehabilitation program participation.
52501	Joliet	N	
52001	Kankakee	Y	Progressive disciplinary procedures from supervisor to Board.
50101	Kaskaskia	Y	Required evaluation/treatment or disciplinary action up to and including removal.
52301	Kishwaukee	Y	Disciplinary action up to and including termination.
53201	Lake County	Y	Up to and including termination. May require rehab program.
51701	Lake Land	Y	Faculty contract on discipline & drug-free workplace policy.
53601	Lewis & Clark	Y	1)Oral warning 2)Written warning 3)Suspension with or w/out pay 4)Termination. College may skip or repeat steps, depending on circumstances.
52601	Lincoln Land	Y	Mandatory evaluation/treatment for substance use disorder or disciplinary action up to and including termination.
53001	Logan	Y	Disciplinary action up to and including removal.
52801	McHenry	Y	Procedure currently under development.
52401	Moraine Valley	Y	1)Req partic in rehab program 2)Written reprimand 3)Suspension with or w/out pay 4)Termination of employment.
52701	Morton	Y	Employee Conduct Procedure & due process.
53501	Oakton	Y	Governed by college disciplinary & termination policies.
50501	Parkland	Y	College may require participation in rehab program.
51501	Prairie State	N	Violation of policy is irremediable offense warranting dismissal or expulsion.
52101	Rend Lake	N	
53701	Richland	N	
51101	Rock Valley	Y	
51801	Sandburg	N	Policy not complete at this time.
50601	Sauk Valley	N	
53101	Shawnee	Y	Action shall be determined by the Board of Trustees.
51001	South Suburban	Y	1)Req participation in rehab program 2)Written reprimand 3) Suspension with or w/out pay 4)Termination of employment.
53301	Southeastern	Y	Employee informed he/she must abide by Drugfree Policy. Employee must notify college within 5 days of violation in workplace. College will take appropriate action.
53401	Spoon River	N	Normal disciplinary procedures.
60101	State Comm. College	Y	Violations are subject to disciplinary measures already in place at the college.
50401	Triton	Y	1)Required participation in approved drug rehab program 2) Written reprimand 3)Suspension with or w/out pay 4)Termination
51601	Waubesaee	Y	Subject to immediate termination.
53901	Wood	Y	Employee may be suspended for up to 30 Days by Pres or Board. Employee may request in writing Board review of suspension.
TOTALS		Y-32 N- 7	Summary: 20 schools specified discipline up to & including termination. 13 specified that a rehab program would be required. Several did not indicate what their normal discipline policies are.

SOURCE OF DATA: Substance Abuse Survey

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